

NOTES

There is a two-stage application procedure for lawyers wishing to sit the **Qualified Lawyers Transfer Test (QLTT)**. You will need to take the professional conduct and accounts papers of the qualified lawyers transfer test. Once you have passed the test you can apply for admission to the roll of solicitors in England and Wales.

Before taking the test, however, you must first obtain a *Certificate of Eligibility* from the Law Society of England and Wales. **No candidate will be able to sit the test without providing a Certificate of Eligibility.** It is essential that you submit your completed application to the SRA at an early stage as the certificate can take 6 to 8 weeks to obtain.

For a full list of jurisdictions and lawyers who are eligible to transfer under the Qualified Lawyers Transfer Regulations, please visit The SRA's website at <http://www.sra.org.uk/solicitors/qltt.page>.

Please also refer to the SRA's website for recently announced new rules of eligibility. In summary, you need at least two years of working in legal practice in a common law jurisdiction of which at least one year must have been gained by practising the law of England and Wales. This experience must have been gained under the direct supervision of solicitor who must have been admitted as a solicitor in England & Wales; as well, experience of three distinct areas of law and experience of both contentious and non-contentious practice. \* A new requirement: A Criminal Records Bureau check is also necessary.

### **How to obtain your Certificate of Eligibility**

To obtain a Certificate of Eligibility you need to contact the SRA at the following address:

Information Services, The Solicitors Regulation Authority, Ipsley Court, Redditch, Worcestershire B98 0TD, UK. tel: +44 870 606 2555 e-mail: [info.services@sra.org.uk](mailto:info.services@sra.org.uk). The certificate costs £400.

Then a copy of the Certificate, along with a separate application to sit the QLTT examination must be sent to the College. (\*Note that one may enroll to sit the QLTT before they have obtained their Certificate).

Course Fees and times of tests are dependent on where you go. See the Test Provider's link on the Phoenix Legal site for different testing facilities.

The above information may vary slightly, therefore, for up-to-date information, please access the following websites:

- [www.college-of-law.co.uk](http://www.college-of-law.co.uk)
- [www.qlttusa.com](http://www.qlttusa.com)
- [www.sra.org.uk](http://www.sra.org.uk)

### **Disclaimer:**

Processes, dates and fees may change without notice. The reader should up-date this information by checking appropriate websites and contacting appropriate regulatory bodies.